

**Hanover Park Regional High School District**

WHIPPANY PARK HIGH SCHOOL  
GUIDANCE AND COUNSELING SERVICE

165 Whippany Road  
Whippany, New Jersey 07981  
PHONE: (973) 887-4963  
FAX: (973) 884-2210

To: Director of Guidance

Date:

\_\_\_\_\_ previously attended your school  
and is now enrolled at Whippany Park High School. At your earliest  
convenience please send the following data to bring our files up to date.

1. Health Information
2. Transcript
3. Test Results
4. Discipline Records

Sincerely,

Guidance Counselor

I hereby authorize you to release the school records for my  
son/daughter\_\_\_\_\_ to:

Whippany Park High School  
Guidance Department  
165 Whippany Road  
Whippany, New Jersey 07981

\_\_\_\_\_  
Parent/Guardian Signature